



RESEARCH AND DEVELOPMENT CELL

POLICY DOCUMENT

Category	Research and Development
Approved by	College Academic Council
Effective date	01-10-2020
Next review date	30-09-2023
Version	5.3

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Purpose

An essential component of the mandate of KSRM College of Engineering (College) is to create and sustain an atmosphere of intellectual excitement, a climate of inquiry and innovation among students and faculty. The Research & Development Cell (RDC) is the vehicle for establishing procedures for the conduct of research and scholarly activity and to promote applied research and innovation

Scope and Limits

This policy applies to all persons participating and conducting research and innovation activities under the auspices of the College

Policy Statements

1. **Establishment:** The Governing Body of the College authorized the College Academic Council to establish and manage Research & Development Cell (RDC). RDC will prepare and implement policies for research and innovation activities within the College
2. **Governing:** RDC will be governed by a committee consisting of the following members:
 - a. Principal of College, Chairman of committee, ex officio Member
 - b. Director of College, ex officio Member
 - c. Dean, RDC, ex officio Member and Secretary of the committee
 - d. Heads of all Academic Departments, ex officio Members
 - e. Faculty nominated by Principal, Members
 - f. Expert from Industry nominated by Principal, Member
 - g. Expert from Academics nominated by Principal, Member
 - h. Student nominated by Principal, non-voting Member

All members have equal voting rights except the nominated student member

3. **Responsibilities:** The primary responsibility is to create and nurture the research and innovation ecosystem in the College. The responsibilities are, but not limited to:
 - a. Sponsor and administer research promotion policies reflecting the Vision and the College
 - b. Network with industries and research institutions for funding and cooperation

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- c. Enable faculty and students to contribute to research and innovation activities
 - d. Establish and maintain infrastructure required for research and innovation
 - e. Promote emerging areas of research and innovation
 - f. Promote product development and assist in monetization of research
 - g. Promote and administer consultancy works
 - h. Sensitize the stakeholders to adhere to Code of Ethics in Research
4. **Tenure of Members:** The tenure of non ex officio members shall be two years
 5. **Quorum:** The quorum for all meetings of the committee is 50%, rounded to next higher integer number, of the members with voting rights
 6. **Meeting Schedule:** The committee shall meet at least two times each semester. The dean shall prepare the agenda and convene the meetings as appropriate
 7. **Reporting:** The RDC shall report to College Academic Council
 8. **Review and Feedback:** Dean, RDC, will propose modifications and improvements to this policy document based on experiences, and feedback from stakeholders and others. College Academic Council will review the proposed modifications and incorporate them into the policy. Any questions and feedback may be directed to dean.cri@ksmce.ac.in

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